Hong Kong College of Emergency Nursing (HKCEN)
香港急症科護理學院

Unit 4-5, 6th Floor, Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon

Our Ref: Sponsor/SSEM2025/CEN/2023-2026

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Dear Fellow Members,

The HKCEN is inviting applications for sponsorship for the Scientific Symposium on Emergency Medicine 2023 (SSEM) that will be held on 25th Oct 2025 organized by the Hong Kong College of Emergency Medicine (HKCEM). For information and registration details, please refer to the website at https://www.ssem.hk/index.

Details of the sponsorship:

1. ***Applicant must be a valid HKCEN Fellow Member (2024-2025).***
2. ***Full registration fee** will be sponsored for applicants who are the **first authors** of successfully accepted poster presentations or oral presentations by the organizing committee (Maximum 5 quotas for full sponsorship).*
3. ***Half of the registration fee** will be sponsored for applicants who have attended the entire Symposium. (Maximum 10 quotas in total, including both full and partial sponsorships).*
4. *Double sponsorship from other organizations will render the application ineligible.*
5. *If the quota is exceeded, a selection process will be conducted.*
6. *The final decision of selection rests with the HKCEN Council.*
7. *The deadline for sponsorship applications is on or before 20th October 2025.*
8. *Application method: Email the completed application form to zoenglh@gmail.com with the correct personal particulars to be filled in the reply slip below.*
9. *Reimbursement documents are subject to the presentation of original receipts and a certified true copy of the attendance certificate within one month after the event.*
10. *Late submissions will not be processed.*

Regards

Ms Leung Yuen Fan, President
18 September 2025

Reply Slip

I would like to apply for sponsorship of above conference and understand the conditions for application.

☐ SSEM, 25th Oct 2025 ☐ Proof of the accepted presentation

Name and signature of applicant: _____

Membership number: _____

Email address: _____

Contact phone number: _____

Date: _____